# Minutes of meeting 11 July 2018 – Forest Information System for Europe (FISE)

**Location**: Skype

**Timing**: 11 July 2018

**Participants**:

* Miruna Badescu, Adriana Baciu - EdW
* Annemarie Bastrup-Birk - EEA

## Agenda

1. [Miruna] Status of the first development – displaying the NFI data received from JRC (in progress, ~80%)
2. [Miruna] Web design for the portal – proposal to do this in have two stages and develop a generic one to have the content
3. [Miruna, all] Adding static content in the portal in the coming period

## Discussions

* The web static portal for FISE is online and content will be added by Annemarie, a short presentation and training has been decided to take place on 16th of July.
	+ Annemarie will send EdW a series of pictures that will be used to further elaborate on the design of the site
	+ Demo site is available at <https://demo-forests.eea.europa.eu/>
* For the September milestone - *First test version of the infrastructure* - Eau de Web and Tracasa will have ready: the portal, NFI search and maps based on the datasets we have received.
* There was a suggestion for a meeting in Bucharest with Annemarie, EdW and, maybe also Tracasa for team discussions on user stories, assessment of feasibility of the already suggested user stories, work together on content for the FISE portal. The proposed date is the week starting 6th of August and travel arrangements will be checked.
* On 17th – 18th Sept there will be a meeting for the newly established NRC for Forests and for this meeting we are suggesting that the site should have basic static content and also NFI search and maps. This will allow the project to capture early feedback from its users and continue developments with a much more clearer set of expectations from the community
* Discussions about the name for this portal: there is a suggestion to use INFORESTS as name and branding but, for now, we will continue to use the FISE for now and include it in the site branding, leaflets, posters and other materials produced. A different decision on the brand may be made later
* Presentation and first feedback on the NFI search wireframe (i.e. structure instead of design), see pdf file from <https://taskman.eionet.europa.eu/issues/96787>
	+ Good start for the search facility, which allows the selection of countries/regions and type of data to be searched, as well as search based on GEMET’s terms
	+ Annemarie will review the list of terms available for search and select a new list of concepts/terms to be used, more relevant to the portal users
	+ NFI data can be also presented in the Country profiles section of the portal
	+ The functionality will be deployed in the site next week to be tested further
* Miruna to send an email to JRC, asking for details on the dataset they will provide. It is of crucial importance that the contractors’ teams have an idea about the foreseen datasets from JRC, to plan ahead
* Annemarie suggested including the [EU DEM](https://land.copernicus.eu/pan-european/satellite-derived-products/eu-dem/eu-dem-v1.1?tab=mapview) and [EU Hydro](https://land.copernicus.eu/pan-european/satellite-derived-products/eu-hydro/eu-hydro-public-beta/view) datasets, with which we can go further that of what has been done before. The same for biodiversity data
* Annemarie will review the list of datasets to include in FISE from the [Taskman ticket #95375](https://taskman.eionet.europa.eu/issues/95375). There are suggestions and decisions to be made around their inclusion, based on relevance and availability
* For the meeting in August in Bucharest the following could be added to the agenda:
	+ For each story, the team will discuss:
		1. The datasets that are needed to tell the story
		2. Visualization type that is more relevant: Tableau, graphs, maps, tabular data, searches
	+ Adding content to the portal: hands on session
	+ Assessment of existing datasets, ideas on how to combine and produce relevant information for users etc. This activity is rather urgent as we are already approaching some milestones and we should decide, with the advice from expert(s), based on the data we have, the way forward, in order to reach meaningful results for the project
	+ Selection from available GEMET terms to be used as search criteria/suggestions in NFI search

Actions for the next period:

1. Forest photos to be included in the site design - Annemarie
2. Short presentation on how to use the site for content uploading will take place next week, provisionally on Monday – David, Miruna (EdW) and Annemarie
3. A discussion on the data to take place this week – Miruna, Annemarie
4. Arrangements for the trip to Bucharest on week starting 6th of August – establish clear dates for the meeting and agenda – EdW, EEA
5. NFI search available in the site next week – EdW
6. Email to JRC requesting the description of data that will be received until Sept –Miruna
7. Email to ICP to request their datasets – Miruna
8. Creation of a glossary for FISE, starting from GEMET