Meetings (Steering group meetings (SGM) / capacity building events (CBE))	Jan	Feb	Mrch	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Location	Date	Timing
Kick-off meeting - SGM 1	***x***												**Brussels (BE)**	**15/01/2015**	**0,5 MD**
CBE 1 - FEB		x											Constanta (RO)	24-25/02/2015	**2 MD**
CBE 1a: Brainstorm long list / gap analysis		x													1 MD
CBE 1b: Revisions selected common targets		x													0,5 MD
CBE 1c: Template Roof report		x													0,25 MD
CBE 1d: Practicalities consultation process (selection main stakeholders)		x													0,25 MD
CBE 2 - March			***x***										Varna (BG)	31/03 - 01/04/2015	**2 MD**
CBE 2a: Defining selection criteria			x												0,25 MD
CBE 2b: Brainstorm short list (common measures)			x												0,75 MD
CBE 2c: Detailed description selected measures			x												0,5 MD
CBE 2d: Preparatory steps CBE/CEA for selected measures			x												0,5 MD
SGM 2 - May					x								Brussels (back to back MSCG)	6/05/2015	**0,5 MD**
CBE 3 / 4 / 5- May					x								Brussels (back to back MSCG)	6-7/05/2015	**2,5 MD**
CBE 3: Financial assessment and potential funding opportunities to address needs					x										0,5MD
CBE 4: Cost-effectiveness analysis POM					x										1 MD
CBE 5: Review and prioritization PoM implementation needs BG & RO (work plan)					x										1 MD
CBE 6 / 7 - June						***x***							Constanta (RO)	16-17/06/2015	**2,5 MD**
CBE 6a: work session selected measures - selected topics (1) + sectorial consultation						***x***									1 MD
CBE 6b: work session selected measures - selected topics (2) + sectorial consultation						***x***									1 MD
CBE 7: work session on work plan PoM						***x***									0,5 MD
CBE 8 - Sept									***x***				Varna (BG)	08-09/09/2015	**1,5 MD**
CBE 8a: Finalisation work plan POM									***x***						0,5 MD
CBE 8b: Finalisation roof report POM									***x***						1 MD
Final SGM 3										***x***			Brussels (BE) (back to back GES)	14/10/2015	**1 MD**
End contract (30/10)															