Annex 12: CBE reporting sheet

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| **Title** |  | | |
| **Date** |  | | |
| **Location** |  | | |
| **Attendees** |  | | |
| **Reporter name** |  | | |
| **Subject** |  | | |
| **Objective** | Link to the contract: | | |
|  | Link to the MSFD implementation stage: | | |
| **Results** |  | | |
| **Issues discussed** |  | | |
| **Actions** | WHO | WHAT | BY WHEN |
|  |  |  |  |
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|  |  |  |  |
| **Follow-up events/activities related to CBE** |  | | |
| **Annex** | Programme of the CBE (included in invitation letter) | | |
|  | Presentations given at the CBE | | |
|  | Reference documents included in the CBE discussions | | |