

BS-CBE JAN reporting CBE 1 & 2

Title	BS Report CBE 1: Discussion on the template monitoring fact sheet BS Report CBE 2: Status & main issues on monitoring BG & RO
Date	21-22 January 2014
Location	Constanta (Romania)
Attendees	See participants list
Reporter name	Joachim Raben-Levetzau
Subject	Discussions on Monitoring Fact sheets (MFS), reporting of monitoring and presentation of national monitoring
Objective	Link to the contract: Task 1.1 and 1.2
	Link to the MSFD implementation stage: Presentation of monitoring program for public consultation and for reporting to the EU Commission.
Results	<p>Agreement to use the 13 suggested Monitoring Programmes (MSCG 11/2013/12 Annex 2)</p> <p>Agreement to use the subprogrammes suggested at the meeting in the WG DIKE DG meeting on Feb 17 2014 (DIKE_DG-2014-04_MSFDArt-11_SubProgrammes)</p> <p>Agreement to use the proposed Monitoring Fact Sheet template at programme level and to develop it further to be used at subprogramme level.</p> <p>The national Monitoring Programme should be presented for public consultation at programme level using the common BG-RO Monitoring Fact Sheet format.</p> <p>Pilot or test of Monitoring Fact Sheets for D5 and D10 by BG and RO before 17.02.14</p> <p>Agreed to make an overview of existing monitoring and responsible institutes.</p>
Issues discussed	<p>1. Discussion on monitoring fact sheets and reporting on the monitoring programmes</p> <p>It was decided by the meeting to base the structure of the national monitoring programme on the suggestions given by WG DIKE (Doc MSCG 11/2013/12). BG and RO accepted to use the 13 suggested monitoring programmes. They further agreed to use the subprogrammes suggested at the meeting in the WG DIKE DG meeting on Feb 17 2014 (DIKE_DG-2014-04_MSFDArt-11_SubProgrammes). Structure of pgm and sub pgm as agreed is presented in meeting excel sheet BS-CBE Jan MFS Pgm & Subpgm list.</p> <p>The meeting agreed (NFCP + institute representatives present at meeting) that the monitoring programme should be presented at programme level for public consultation. MFS should be used for this purpose. MFS for subprogrammes should subsequently be developed, filled in and reported together with the programme level MFS for the national reporting of the entire MP.</p> <p>It was explained at the meeting that the monitoring fact sheet templates will be</p>

made in word or excel format (English). This means that the information from the fact sheets, once they are filled in, have to be transferred (for example copy-pasted) to the reporting sheets or schemas agreed on by WG DIKE. It will thus not be possible to automatically transfer information from the fact sheets produced by this project to a reporting database.

2. Discussion monitoring fact sheet template

The Monitoring Fact Sheet template sent out before the meeting was agreed on by the meeting (with some minor revision as discussed further). The template can be used as template for programme level monitoring fact sheet, but needs to be updated with regards to listing of relevant subprogrammes. The update will also include a final check on whether the relevant questions as agreed by MSCG on 7th of May 2013 (Guidance document 3) are answered.

Action: Responsible COWI, Joachim Raben_Levetzau. Dead-line 29.01.14

It was agreed that BG and RO should fill in the MFS for two programmes at programme level (D5 and D10 as example of a well-established MP and a MP with gaps that needs to be developed – *further referred as the pilot MFS*).

The pilot MFS will be worked out in a two-phased approach: initial completion by local teams from BG & RO during unilateral CBEs in BG & in RO + bilateral discussion of the outcomes to improve template (if needed) and improve coordination (bilateral CBE in BG (Varna on 19-20 Feb)). Agreement on attendance of experts for the bilateral event: NIMRD (Laura, Lumi, Anton) & Geocomar (Dan) for RO + IO-BAS (Galina, Snejana, Anton) for BG.

Action: Local teams from BG and RO relevant institutes coordinated by the local PTE (unilateral CBEs in BG & RO). Dead-Line before 18.02.14 (see action list); Coordination between BG and RO should be done by communication between the local PTEs

Subprogramme monitoring fact sheet templates should be developed on the basis of the same template as programme level with the necessary alterations and additions. The draft MFS templates should be ready for the CBE on 19.02.14 for further discussion.

3. Presentation of current monitoring.

BG and RO presented their monitoring activities (presentations are available). The activities are carried out by several institutes/authorities operating under different regulation and ministries/authorities. There appears to be a large degree of overlap within each MS, which potentially could be optimised. The overlap appears to consist of geographical, timing, indicators/parameters, equipment and use of shipping time overlaps. Programmes are mainly focused on coastal waters and on the requirements of the WFD. Monitoring activities (frequency) depend on available budgets/funding (mainly on yearly contractual basis – no long term contracts).

An overview of monitoring and responsible institutes will be developed on the basis of these presentations.

4. Discussion timeline monitoring programme process

	<p>A timeline has been discussed for the implementation of the monitoring programme reporting process. Important is that BG & RO coordinate this process to a maximum extent.</p> <p>Proposed timeline to be confirmed and discussed with the EC: Final MFS template (29/01), pilot project MFS (D5+D10) (19-20/02), completion MFS general + program level (15/04), translation (15/05), consultation (15/05 until 15/07), review MFS (15/08), administrative agreement (15/09), completion EC reporting (from 15/08 – 15/10); completion subprogramme MFS (15/04 til 15/09)</p>		
Actions	WHO	WHAT	BY WHEN
	NFCP, participating institutes	Initial agreement on template MFS by BG & RO; to continue work	21/01/2014
	All	Prioritisation of descriptors + responsible for programmes/ subprogrammes MFS	22/01/2014
	ARC/ involved institutes	Overview table BG & RO projects + involved institutes (based on input Laura)	29/01/2014
	COWI (joachim)	Revision template monitoring factsheet according to WG Dike minutes (jan 2014) + reporting sheet (optimal synergy) / MFS programme level & subprogramme level	29/01/2014
	NFCP	Final decision timeline monitoring process incl. consultation proces (duration, timing, format) + bilateral coordination between RO & BG	29/01/2014
	George	List of monitoring programmes overview BG (~pres. Dan as example RO)	30/01/2014
	Violin	Preparation CBE FEB - practical organisation CBE completion pilot MFS (Wk 18-20/02; 2 MD, Varna, hotel info) + confirmation exact date	30/01/2014
	Dan/Otilia	Preparation CBE FEB - confirmation of RO experts that will attend bilateral meeting (max. 3 RO experts reimbursement + Dan)	30/01/2014
	All	Final revision of the involved partners/lead of programme & subprogramme level (list completed during CBE Jan)	30/01/2014
	Annemie, Joachim; Vio/ Dan	Preparation CBE FEB - agenda; invitation unilateral + bilateral meeting	30/01/2014
	coordination by local PTE coord; attendance all relevant institutes	CBE Pilot MFS - unilateral meeting of BG & RO	Before 14/02/2014

	Local PTE Coord	Outcome unilateral meeting of BG & RO to be exchanged (by local PTE coordinators) as preparation for bilateral CBE programme MFS	14/02/2014
	RO & BG experts, COWI (Joachim)	CBE Pilot MFS - Bilateral meeting (in Varna): discussion on possible improvements template + coordination of pilot programme MFS + further planning completion MFS	19-20/02/2014
	NFCP	Presentation of timeline Monitoring process by BG & RO to EC (informal) on Back to Back meeting GES/ targets	26/03/2014
Follow-up events/activities related to CBE	<ul style="list-style-type: none"> • CBE on monitoring fact sheets in February 2014 (unilateral within BG & RO) • CBE on monitoring fact sheets in February 2014 (bilateral; Varna (BG)) • ICES workshops incl. integrated monitoring (April 2014) • CBE data coordination & management (2nd half 2014) 		
Annex	PREP: Background doc CBE Template monitoring fact sheet		
	PREP: Background doc CBE Template status monitoring		
	PREP: Background doc MSCG/ WG DIKE reporting		
	PRES: Presentations given at the CBE: Monitoring done by Geocomar (RO), NIMRD (RO), IO-BAS (BG)		
	RES: BS-CBE Jan MFS Pgm & Subpgm_list		